



City of Westworth Village  
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**PUBLIC HEARING & REGULAR CITY COUNCIL MEETING MINUTES**

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**APRIL 8, 2014**

**PRE-COUNCIL SESSION: 6:45 PM**

**REGULAR SESSION: 7:00 PM**

**MUNICIPAL COMPLEX  
COUNCIL CHAMBERS  
311 BURTON HILL ROAD**

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**ATTENDEES:**

Mayor	Tony Yeager
Mayor Pro-Tem	Kelly Jones
Council Member	Jill Patton
Council Member	Nick Encke
Council Member	Steve Beckman
City Administrator	Roger Unger
City Secretary	Carol Borges
Police Chief	Doug Reim
Fire Chief	Brian McKinney
Senior Fire Chief	Don Day
HC Director of Golf	David Curwen
HC Superintendent	Sterling Naron
Code Enforcement	Ryan Studdard
Librarian	Rhonda Hines
City Attorney	Ashley Dierker

**ABSENT:** Council Member Mike Coleman

**GUESTS:** Boy Scout Sam Paschall, Mr Paschall, and Mrs Susan Coleman  
Mr Kent Knudson [historical markers, item 7B]

**PRE-COUNCIL SESSION CALLED TO ORDER at 6:49pm by Mayor Yeager.**

**1. Discussion of Agenda Items.**

Action items announced individually. Discussion of agenda item, as follows:

**7C:** City Administrator Roger Unger explained the City already has a sewer easement at this location and has requested a surface easement from the property owner to allow the TRWD to tie into the trail system. The proposed document is an amendment to the original easement. It has been reviewed and approved by Counsel.

**2. Presentation from Eagle Scout Candidate Sam Paschall.**

- Eagle Candidate Sam Paschall requested permission and funding to build a 20' x 20' picnic area in the park behind the Municipal Complex to complete his Eagle badge requirements. The area will be paved

and landscaped. Total cost of materials, including a picnic table, is estimated at \$2832, and will be completed by the end of May. This project will not conflict with future trailhead development.

- Mayor Pro-Tem Jones commended Sam's efforts, as achieving Eagle Scout is a significant accomplishment in one's life. Mayor Yeager thanked Sam for his enthusiasm and contribution to the community.

**PRE-COUNCIL CLOSED at 7:00pm by Mayor Yeager.**

**PUBLIC HEARING OPENED at 7:00pm.**

**The City of Westworth Village conducted a Public Hearing, to receive input from citizens regarding the future of the Westworth Village Volunteer Fire Department, related emergency services, and funding.**

- Mayor Pro-Tem Kelly Jones discussed the substantial budgetary increases facing the City to provide fire services due to federal and state mandates requiring the purchase of a fire truck, fire apparatus, and radio equipment. The City is also facing increasing personnel costs. The Council has diligently weighed its options for over two years; the time has come for decisions to be made. Mr Jones summarized his presentation regarding the four options facing the Council:
  - 1) maintain our own department and almost double the budget in five years,
  - 2) contract with Fort Worth for fire services only,
  - 3) form a Tri-City Dept with River Oaks and Sansom Park, or
  - 4) contract with White Settlement for fire services.
- Mrs Jeannette Jones addressed Council stating her support for maintaining the City's department. While she understands the dilemma, she does not want to lose control over the budget to Fort Worth or any other entity. Mrs Jones asked about funding the department with gas royalties. Mayor Yeager stated he will not fund reoccurring expenses with non-reoccurring revenue. That money may not be there in the future and then the problem is even bigger.
- Mrs Nancy Tsvivis stated her appreciation for the long hours the Council has spent on this investigation. It is a testimony to the confidence the citizens have in the current elected officials that yet again there were no opposing candidates and the election has been cancelled. Mayor Yeager stated his appreciation for her comments and the support of all the residents of Westworth Village.
- Mayor Pro-Tem Jones thanked everyone for attending the Public Hearing this evening and this afternoon's Town Hall Meeting, and providing feedback to Council.

**PUBLIC HEARING CLOSED at 7:36pm.**

**Mayor Yeager called for a short recess.**

**REGULAR COUNCIL MEETING CALLED TO ORDER at 7:43pm by Mayor Yeager.**

**INVOCATION offered by Roger Unger.**

**PLEDGE OF ALLEGIANCE led by Mayor Yeager.**

Mayor Yeager thanked Mayor Pro-Tem Jones for chairing last month's Council meeting while he was under the weather. Mayor Yeager also thanked Fire Chief McKinney and the entire fire staff for working with Council over the past two years and their dedication to providing fire service to the community.

**1. Approval of the Agenda**

**MOTION** to approve the Agenda: Jill Patton. **SECOND:** Steve Beckman.

Motion passed unanimously by a vote of 4 Ayes and 0 Nays.

**2. Approval of the Consent Agenda:**

**MOTION** to approve the Consent Agenda: Steve Beckman. **SECOND:** Nick Encke.

Motion passed unanimously by a vote of 4 Ayes and 0 Nays.

The following consent agenda items were approved.

**A. Approval of the Minutes:**

- Regular Council Meeting – March 11, 2014

**B. Approval of March's Financial Reports:**

- TexPool Report
- A/P Disbursements Report

<b>FUND BALANCES MARCH 2014</b>	<b>GENERAL FUND</b>	<b>WATER FUND</b>	<b>CAPITAL PROJECTS</b>	<b>CRIME CONTROL</b>	<b>DEBT SERVICE</b>	<b>WRA</b>	<b>HAWKS CREEK GOLF CLUB</b>
<b>Monthly Revenue</b>	\$162,104	\$89,414	\$0	\$33,827	\$2,274	\$9,118	\$106,765
<b>Monthly Disbursement</b>	\$209,228	\$28,230	\$61,210	\$44,411	\$0	\$4,047	\$185,325
<b>TexPool Balance</b>	\$1,029,800	\$322,538	\$3,512,064	\$3,235	\$990,787	\$666,194	N/A
<b>Cash on Hand</b>	\$173,787	\$349,847	\$964,049	\$6,464	\$105,756	\$27,822	\$751,171
<b>CDARS Investment</b>	\$796,718	\$446,665	N/A	N/A	N/A	\$842,875	N/A
<b>CDARS Interest to Date *as of 02/28/14</b>	\$350	\$228	N/A	N/A	N/A	\$398	N/A

**3. Staff Updates:**

**A. Doug Reim, Police Chief**

- **Police Dept Report:** Priority Calls for Service 219, YTD 1537; Self-Initiated Calls 1260, YTD 6017; 911 Calls 155, YTD 983; Citations 261; Violations 381, YTD 1632; Jail 57, YTD 326.
- The Westworth Village Police Dept will host its **Second Annual Special Olympics Golf Classic** at Hawks Creek Golf Club on Tuesday, May 6<sup>th</sup>, with shotgun start at 1:30pm.
- Chief Reim showed a video of all the **Special Olympics** events that the PD participated in last year, raising over \$30K. All monies support [local] Area 11 athletes. Chief **commended Officer Jeramey Miller** for his dedication to the cause, stating Officer Miller will participate in this year's kick-off events in NY, NJ, and PA, as part of the police delegation of "Guardians of the Flame". Westworth Village will gain national exposure and recognition.
- Mayor Pro-Tem Jones stated he is proud of the Police Dept's role in support of the Special Olympics programs. Mr Jones also commended Officer Miller as it was in his quick response and saving of a life a year ago that prompted the Council's action to have all officers trained as ECAs (Emergency Care Attendants).

**B. Ryan Studdard, Code Enforcement**

- **Code Enforcement Report:** 20 code violations; 1 citation.
- **Inspection Report:** 57 inspections performed, residential and commercial combined.

**C. Brian McKinney, Fire Chief**

- **Fire Dept Report:** Total calls 40, including 14 EMS, 6 Fire calls, and 20 Mutual Aid; average response “in city” was 5.29 minutes; 133 volunteer shift hours; 37 compensated shifts. There were 86 training hours on Fire Streams, ICS for Mass Casualty, Building Construction, Swift Water Rescue, Ladders, and FD Organization.
- Engine 241 was repaired following a pump test failure. Support Vehicle 41 (Expedition) has had brakes repaired. Air packs need to be inspected. Brush truck should arrive in May.

**D. David Curwen, Director of Golf of the Hawks Creek Golf Club**

- **Golf Club Report:** March 2014 - 3217 Rounds; \$142K Revenue; Closed 3.5 days for weather. Ten year comparison of first six month revenue indicates revenue will be higher than expected in 2014. **Events included:** All Saints Varsity Tournament with 12 schools participating, Texas Wesleyan UST Mamiya Intercollegiate with 13 schools participating, All Saints Junior Varsity Tournament, and Texas Assoc of Public Employees Retirement System Outing.
- **Construction Project** is going well. Water well permit is in process; expect location to be approved by EPA.

**E. Rhonda Hines, Librarian**

- **Library Report:** March 2014 - 229 Patrons checked out 311 items; compared to 148 patrons with 109 items last year. TSLAC annual report is in process of being completed.
- **Thanks to PW Team** for updating the storage room and adding new shelves. **Thank you to Lt Lipperdt** for getting three new computers up and running.
- Councilman Beckman thanked Rhonda for her enthusiasm and for the improvements she’s made in providing services to the community.

**F. Roger Unger, City Administrator**

- **Capital Projects/Infrastructure:** Roger and Councilman Coleman are working with Freese & Nichols engineers on the **trail grant application submittal**. Roger believes the City has a good chance in receiving funds as our city is at the tip of the trail and will provide thousands of people with access to the Trinity Trails. The Mayor, Roger, and Larry Briones have met with the **street construction team** to improve residents’ access to their driveways while the project continues. The City is on an “odd year” rotation for CDBG funds so next grant is expected in 2015.
- **Budget/Disbursements:** Nothing unexpected in this month’s financial reports.
- **Public Works Report:** Included in packet.
- Executed easement with Harkins family and submitted to the TRWD.

**4. Committee Updates:**

**A. Finance Committee** –Kelly Jones, Chair – Nothing to report.

**B. Fire Dept Oversight Committee** –Kelly Jones, Chair – Nothing to report.

**C. Library Committee** –Jill Patton, Chair – Met for brief meeting this month to review two projects [storage room and computer additions].

**D. Ordinance Committee** –Mike Coleman, Chair - Absent; nothing to report through staff.

**E. Vision Committee** – Steve Beckman, Chair – Nothing to report.

**5. Public Information**

**A. Communications:** None.

**B. Announcements:**

- **NAS JRB Air Expo** will be held on April 26<sup>th</sup> & 27<sup>th</sup>.
- **Pet Registration & Vaccination Clinic** will be held at the Municipal Complex on May 3<sup>rd</sup>, from 10:00am to 12 Noon.
- **Special Olympics Golf Tournament** at Hawks Creek scheduled for May 6<sup>th</sup> with shotgun start at 1:30pm.
- **Westworth Church of Christ Easter Egg Hunt** on Saturday, 4/19, **Sunrise Service** on Sunday, 4/20, at 7am with breakfast at 8am.

**C. Proclamations:** **Child Abuse Prevention Month** read aloud by Councilwoman Patton.

**D. Citizen Comments:** None.

**Mayor Pro-Tem Jones made a motion to move item 7B prior to the executive session. Motion seconded by Nick Encke. Motion passed unanimously by a vote of 4 Ayes and 0 Nays.**

**7-B. Mayor Yeager**

Discuss and take action **with respect to request to place historical markers at Airfield Falls.**

[Mr Kent Knudson will discuss his request.]

- Mr Knudson requested permission to place historical markers at Airfield Falls in honor of Medal of Honor recipient Major Horace Carswell, Jr, as this is the 70<sup>th</sup> Anniversary of his fatal flight as well as the 20<sup>th</sup> Anniversary of NAS JRB. Mr Knudson showed examples of such markers and answered questions regarding placement. He will work with the TRWD and the Base as the Trailhead is redeveloped.
- **MOTION** made by Kelly Jones to **authorize Mayor Yeager and Roger Unger to execute any appropriate documentation necessary to assist Mr Knudson in this endeavor of placing historical markers at the trailhead location. SECOND by Steve Beckman. Motion passed unanimously by a vote of 4 Ayes and 0 Nays.**

**6. Executive Session called at 8:33pm with Mayor Yeager, Council Members, City Administrator Roger Unger, and City Attorney Ashley Dierker in attendance.**

**Convene into executive session to deliberate the following item pursuant to Texas Government Code, Chapter 551.071(2) Consultation with Attorney on a matter in which the duty of the attorney to the governmental body conflicts with this chapter: receive legal advice related to a proposed fire services contract.**

**Reconvened into Regular Session at 9:07pm.**

## 7. Action Items:

### A. Mayor Yeager

Discuss and take action **with respect to a proposed fire services contract, as discussed in Executive Session.**

- No action taken.

### B. Mayor Yeager

Discuss and take action **with respect to request to place historical markers at Airfield Falls.**

[Mr Kent Knudson will discuss his request.]

- See action noted above.

### C. Mayor Yeager

Discuss and take action **to approve easement revisions on the Harkins' property.**

- **MOTION** made by Nick Encke to **approve the easement amendment on the Harkin's property. SECOND** by Jill Patton. **Motion passed unanimously** by a vote of 4 Ayes and 0 Nays.

### D. Mayor Yeager

Discuss and take action **to authorize Mayor Yeager to execute contracts with respect to the Wrecker Service Rotation Agreement.**

- Chief Reim stated ABC Wrecker changed hands and the new owners did not fulfill the existing contract. Chief and Mayor Yeager worked to design an agreement template with a rotating schedule for more than one company to ensure continuous coverage. The agreement has been reviewed and approved by Counsel.
- **MOTION** made by Steve Beckman to **authorize Mayor Yeager to execute contracts with respect to the Wrecker Service Rotation Agreement. SECOND** by Nick Encke. **Motion passed unanimously** by a vote of 4 Ayes and 0 Nays.

### E. Mayor Yeager


Discuss and take action **to pass Resolution 2014-02, supporting a Constitutional Amendment for Increased State Funding for Transportation.**

- The Tarrant County Mayors' Council is requesting each city to pass this resolution in support of Proposition One on the November ballot.
- **MOTION** made by Nick Encke to **pass Resolution 2014-02, supporting a Constitutional Amendment for Increased State Funding for Transportation. SECOND** by Jill Patton. **Motion passed unanimously** by a vote of 4 Ayes and 0 Nays.

**Mayor Yeager thanked Council and staff.**

**ADJOURNED at 9:10pm by Mayor Yeager.**

**MINUTES APPROVED BY:**

 This, the 13<sup>th</sup> day of May, 2014.  
Anthony Yeager, Mayor

**SIGNATURE ATTESTED BY:**

  
Carol Ann Borges, City Secretary

